

Maryland Online (MOL)

Competency Standards for Teaching Online (Draft)				
Areas of Competency		Competency Standards		Sample Instructor Activity
I.	The instructor meets the academic and/or professional standards in his / her chosen field of teaching.	1	The instructor has achieved the required academic and/or professional credentials in his/her chosen field of teaching. <NACOL (SREB) A.1>	
		2	The instructor is dedicated to education and has a commitment to quality teaching, including the use of learning technology. <ION II.B>	
		3	The instructor is able to facilitate the construction of knowledge through an understanding of how students learn in specific subject areas. <NACOL (SREB) A48>	
		4	The instructor is aware of resources and opportunities for professional development in his/her institution and the subject area to be taught. <NACOL (SREB) A.5><ION I.F>	
II.	The instructor understands the institutional context in which s/he teaches.	1	The instructor is aware of Student Disciplinary and/or Classroom Behavior Policies in his/her institution. <ION I.C.5>	
		2	The instructor is aware of Academic Integrity policies and procedures in his/her institution. <ION I.C.4>	
		3	The instructor is aware of rules relevant to academic reporting and student privacy. <ION I.C.1> .<NACOL (SREB) E.8>	
		4	The instructor knows copyright requirements for all course materials and student work. <ION I.B.2> .<NACOL (SREB) E.5, E.6>	
		5	The instructor is aware of regulations regarding students with disabilities and recognizes the importance of ADA compliance for his/her online course. <ION I.C.2> .<NACOL (SREB) G.7>	
		6	The instructor is aware of his or her institution’s faculty evaluation policies and practices. <ION I.E> <ION I.E>	

III.	The instructor is knowledgeable about the technologies used in the online classroom	1	The instructor has an understanding of commonly used Web browsing software and computer programs (e.g. Word Processing) required in online education. <ION III.B.1> .<NACOL (SREB) B.1;B.2 >	
		2	The instructor is proficient in the chosen course management system (CMS). <ION III.B.3>.<NACOL (SREB) M.1>	
		3	The instructor has proficiency managing a given computer operating system to maintain security updates, anti-virus software, and other software updates as necessary. <ION III.B.6>	
		4	The instructor knows how to identify technologies (such as simulations, multimedia, etc.) designed to reach course objectives and to promote skills relevant to the field of study. <ION IV.D.1>	
		5	The instructor has an understanding of the course technologies sufficient to help students with basic technical issues and to refer to additional support resources. <ION III.C.1> .<NACOL (SREB) B.4>	
		6	The instructor knows resources to review and evaluates the instructional effectiveness of the given course technologies from an instructor, student, and management perspective. <ION IV.D.1> .<NACOL (SREB) M.3>	
		7	The instructor is aware of the need for equitable and effective access to course technology resources for all students with diverse abilities, backgrounds, and cultures. <ION V.H.4.b> .<NACOL (SREB) C.5>	
IV.	The instructor understands the instructional design requirements of an online course	1	The instructor is able to judge the credibility, clarity, validity, reliability, accuracy, currency, and quality of course resources in a given online course. <ION IV.B.3.b> .<NACOL (SREB) A.3>	
		2	The instructor is proficient in selecting online course materials and resources that lead to a successful learning process. <ION IV.C.1>	
		3	The instructor knows how to communicate his/her expertise in the field to the students amplifying preselected course materials and resources. <ION V.B>	
		4	The instructor is aware of established quality assurance standards for the design of online courses.	

V.	The instructor understands the pedagogical components of the online teaching and learning process	1	The instructor understands the importance of motivation in guiding students to become active learners. <ION V.D.1>.< NACOL (SREB) C..1>	
		2	The instructor understands the importance of modeling time-management patterns and commitment to the course. <ION II.D.> .< NACOL (SREB) E >	
		3	The instructor understands the importance of monitoring and fostering student engagement to guide students towards successful completion of the course. <ION V.J>	
		4	The instructor has a basic knowledge in learning theory and understands how student’s social, cultural, and religious disposition influence learning. <ION V.A.1; A.4; A.5>	
VI.	The instructor is knowledgeable about various methods of measuring the success of the teaching learning process in the online classroom.	1	The instructor understands how to select, construct, and utilize assessment strategies to assist and measure student learning in the online environment. <ION VI.C>	
		2	The instructor understands the importance of providing timely and constructive feedback for student work <ION VI.F>.< NACOL (SREB) D.8, D.9>	
		3	The instructor understands the importance of actively engaging students in self-assessment and involving them in monitoring their own learning. <ION VI.I>.< NACOL (SREB) K.4 ; K.2>	
		4	The instructor knows how to curb academic dishonesty in the online environment through proper pedagogy and assessment techniques. <ION VI.H.2>	
		5	The instructor understands the importance of clearly linking assessments to learning outcomes and course activities.< NACOL (SREB) I.3; M 4>	
		6	The instructor understands the importance of using assessment results, course evaluations, and student feedback to assess the effectiveness of the teaching/ learning process in the online course.	

VII.	The instructor establishes a social presence and communicates effectively through writing and/or audio/ video.	1	The instructor understands the impact that cultural, cognitive, and emotional factors as well as physical disabilities can have on communication processes in the online classroom. <ION V. A.7>.<ION VII.C.6>	
		2	The instructor understands the importance of modeling and guiding communication patterns in the online classroom in terms of language, methods and consistency. <ION V. E.6>.<ION VII.A.1>.<NACOL (SREB) D.1>	
		3	The instructor has the ability to foster effective instructor-student and student-student communication in the online classroom. <ION V. E.11>	
		4	The instructor has the ability to manage conflict resulting from behavior problems or miscommunication in the online classroom. <ION VII.D>	
		5	The instructor understands the importance of maintaining a presence in the online classroom through affective as well as effective communication. >.<ION VII.A.2>	
		6	The instructor has the ability to use Internet-based communication applications effectively .< NACOL (SREB) B.2 >	